**SMYTH COUNTY PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**Thursday, February18, 2021**

**5:30 p.m., Marion Public Library**

**Marion, VA 24354**

**CALL TO ORDER:**

The regular meeting of the Smyth County Library Board of Trustees was held on Thursday, February 18th, 2021, in the Copenhaver Meeting Room at the Marion Public Library. Trustees present were Donna Rupard-Greer, Patton Graham, and Margaret Linford, while Jim Paine attended virtually. Tom Copenhaver and Heather Colley were absent. Director Rose Likins and staff members Helen Conley and Tracey Reed were present and Chilhowie Branch Supervisor Heather Carter attended virtually. The meeting was called to order by Margaret Linford at 5:34 pm.

**WELCOME/INTRODUCTION:**

Margaret welcomed everyone to the meeting.

**AGENDA ADDITIONS:**

There were no additions to the agenda. Donna Rupard-Greer moved to accept the agenda as given, with a second by Patton Graham.

The motion PASSED by the following vote:

AYES: Donna Rupard-Greer, Jim Paine, Margaret Linford, and Patton Graham.

NAYS: None

ABSTAINERS: None

ABSENT: Christin Long, Heather Colley, and Tom Copenhaver.

**PUBLIC/GUEST REMARKS:**

Two people were present for guest remarks – Mr. Robb Farmer and Mr. Lynn Pease (Chilhowie Friends President).

**CLOSED SESSION:**

Patton Graham read the following as a motion to go into closed session:

Closed Session (If Necessary): Code of Virginia, Section 2.2-3711 to discuss **A.1: Personnel Matters**; which can be discussions, consideration, or interviews of prospective candidates for employment and contracts. (**A.7 Legal** was not being discussed.)

Donna Rupard-Greer seconded the motion.

The motion PASSED by the following vote:

AYES: Donna Rupard-Greer, Jim Paine, Margaret Linford, and Patton Graham.

NAYS: None

ABSTAINERS: None

ABSENT: Christin Long, Heather Colley, and Tom Copenhaver.

Coming out of Closed Session, Patton Graham read the following as the certification as to what was discussed in Closed Session and Donna Rupard-Greer seconded:

**RESOLUTION**

**CERTIFICATION OF CLOSED SESSION**

 **WHEREAS**, the Smyth County Public Library Board of Trustees had convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

 **WHEREAS**, Section 2.2-312 of the Code of Virginia requires a certification by the Smyth County Public Library Board of Trustees that such a meeting was conducted in conformity with Virginia law;

 **NOW, THEREFORE, BE IT RESOLVED** that the Smyth County Public Library Board of Trustees hereby certifies that, to the best of each member’s knowledge, (i) only pubic business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed and considered by the Smyth County Public Library Board of Trustees.

The motion PASSED by the following vote:

AYES: Donna Rupard-Greer, Jim Paine, Margaret Linford, and Patton Graham.

NAYS: None

ABSTAINERS: None

ABSENT: Christin Long, Heather Colley, and Tom Copenhaver.

**APPROVAL OF MINUTES:**

Patton noted a couple of corrections that needed to be made concerning dates. Donna Rupard-Greer moved to accept the minutes with the understanding that the corrections would be made. Jim Paine seconded the motion.

The motion PASSED by the following vote:

AYES: Donna Rupard-Greer, Jim Paine, Margaret Linford, and Patton Graham.

NAYS: None

ABSTAINERS: None

ABSENT: Christin Long, Heather Colley, and Tom Copenhaver.

**APPROVAL OF DISBURSEMENTS:**

Teresa Tuggle from Longhorn was present for any questions.

A motion was made by Patton Graham with a second by Donna Rupard-Greer to accept the December disbursements in the amount of $55,350.21.

The motion PASSED by the following vote:

AYES: Donna Rupard-Greer, Jim Paine, Margaret Linford, and Patton Graham.

NAYS: None

ABSTAINERS: None

ABSENT: Christin Long, Heather Colley, and Tom Copenhaver.

**DIRECTOR’S REPORT:**

Rose Likins presented her Director’s report. She discussed preparing the budget for the 2021-22 year for the towns and the Board of Supervisors. Other items discussed: elevator claim denial, PPP loan progress, staff meeting, and the roof leak in Chilhowie. She also spoke about recent library programming and upcoming programming.

**OLD BUSINESS:**

1. **Reopening Criteria for SCPL**

Rose Likins proposed 3 criteria for reopening: 1. All employees have had a chance to get the Covid vaccine. 2. Declining number of cases in Smyth County for 7 consecutive days. 3. Smyth County remains at or below 10% for 7 consecutive days.

Staff are currently in various stages of getting the vaccine.

**NEW BUSINESS:**

Jim Paine and Heather Carter spoke about the Chilhowie location. Jim Paine mentioned that it would be nice to get a crosswalk across Hwy. 11 to the library and a library sign to go with it.

**LOCATION/TIME OF NEXT MEETING:**

The next regular meeting will be held on March 18th at 5:30 PM in Saltville.

**ADJOURNMENT:**

A motion was made by Donna Rupard-Greer, with a second by Patton Graham, to adjourn the meeting.

The motion PASSED by the following vote:

AYES: Donna Rupard-Greer, Jim Paine, Margaret Linford, and Patton Graham.

NAYS: None

ABSTAINERS: None

ABSENT: Christin Long, Heather Colley, and Tom Copenhaver.