**SMYTH COUNTY PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**Thursday, February 17th, 2022, at 5:30 P.M.,**

**Smyth County Public Library, Saltville Town Hall**

**Saltville, VA 24370**

**CALL TO ORDER:**

The regular meeting of the Smyth County Library Board of Trustees was called to order on Thursday, February 17th, 2021, at the Smyth County Public Library, Saltville Branch, Saltville Town Hall, Saltville, VA. Trustees present Margaret Linford, Nellie Harmon, Tom Copenhaver, Patton Graham, and Donna Rupard-Greer. Staff members Helen Conley, Tracey Reed, Shelia Johnson, and Kris Sheets were present. The meeting was called to order by Margaret Linford at 5:38 pm.

**WELCOME/INTRODUCTION:**

Margaret welcomed everyone to the meeting.

**AGENDA APPROVAL:**

There were no additions to the agenda. Tom Copenhaver moved to accept the agenda as given, with a second by Patton Graham.

The motion PASSED by the following vote:

AYES: Margaret Linford, Tom Copenhaver, Nellie Harmon, Patton Graham, and Donna Rupard-Greer

NAYS: None

ABSTAINERS: None

ABSENT: Christin Long

**PUBLIC/GUEST REMARKS:**

Kris Sheets, Saltville Branch Manager, reported to the board. Kris reported to the Board of Trustees about the events ongoing at the Saltville Branch. She has developed learning kits to replace in-school visits. Kris has also worked on 2 Book Tuesday and a Stuffed Animal Adoption Program Events to increase patron visits and to stay in touch with children. Kris continues to work on the grant application process (for a new or renovated building). She has started setting up a Pop-up Library at venues around town to reach people who would not normally come into the library. This is a way for people throughout the community to obtain a library card and she reported it has been successful. Kris has had positive feedback from the Bird Watching backpacks. Kris reported the Hot Spots have been a gamechanger in people’s lives and in stories she is hearing from members of the community.

A**PPROVAL OF MINUTES:**

Tom Copenhaver moved to accept the minutes as presented. Nellie Harman seconded the motion.

The motion PASSED by the following vote:

AYES: Margaret Linford, Tom Copenhaver, Nellie Harmon, Patton Graham, and Donna Rupard-Greer

ABSTAINERS: None

NAYS: None

ABSENT: Christin Long

**APPROVAL OF DISBURSEMENTS:**

Shelia Johnson was present for any questions concerning disbursements. Margaret Linford, Chairperson, asked if there were any issues. Discussed disbursements as listed on report.

A motion was made by Patton Graham with a second by Tom Copenhaver to accept the January disbursements.

The motion PASSED by the following vote:

AYES: Margaret Linford, Tom Copenhaver, Nellie Harmon, Patton Graham, and Donna Rupard-Greer

NAYS: None

ABSTAINERS: None

ABSENT: Christin Long

**FINANCIAL REPORT:**

The financial report looks in good standing.

**DIRECTOR’S REPORT:**

Rose Likins presented the Board of Trustees with her written Director’s report. Rose reported the Smyth County Board of Supervisors agreed to sponsor and pay $15,000 of the $20,000 matching funds required for the Appalachian Regional Commission Planning Grant Application. SCPL would be responsible for raising $5,000.

Rose reported the draft budget and funding request has been giving to the Towns and Smyth County request. The county hopes to have financial approval by June 2022. Rose gave an update on E-Rate and plans for the next round of category 2 funding.

**OLD BUSINESS:**

Update provided on the ARC Grant Application with the update written in the Directors Report.

**NEW BUSINESS:**

An invitation from Holston Area Libraries Consortium has been presented to SCPL. This would give SCPL patrons access to an additional 1.9 million books and other resources in the collections of the consortium members. HAL includes Washington County, Tazewell County, Emory and Henry College and King College. The library system would have to migrate to the ILS system used by HAL. The cost of HAL each year would be covered by LVA grant. The Board of Trustees was presented with information now to allow time to gather information and pose questions about HAL. A final decision would be made at the same time that next year’s budget is considered.

**CLOSED SESSION:**

Margaret Linford read the following as a motion to go into closed session (followed by a roll call vote):

Closed Session Code of Virginia, Section 2.2-3711 to discuss **A.1: Personnel Matters**; for the purpose of an employee performance review.

Patton Graham seconded the motion.

The motion PASSED by the following vote:

AYES: Margaret Linford, Tom Copenhaver, Nellie Harmon, Patton Graham, and Donna Rupard-Greer

NAYS: None

ABSTAINERS: None

ABSENT: Christin Long

Coming out of Closed Session, Margaret Linford read the following as the certification as to what was discussed in Closed Session and Nellie Harman seconded:

**RESOLUTION**

**CERTIFICATION OF CLOSED SESSION**

**WHEREAS**, the Smyth County Public Library Board of Trustees had convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS,** Section 2.2-312 of the Code of Virginia requires a certification by the Smyth County Public Library Board of Trustees that such a meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Smyth County Public Library Board of Trustees hereby certifies that, to the best of each member’s knowledge, (i) only pubic business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed and considered by the Smyth County Public Library Board of Trustees.

The motion PASSED by the following vote by role call:

AYES: Margaret Linford, Tom Copenhaver, Nellie Harmon, Patton Graham, and Donna Rupard-Greer

NAYS: None

ABSTAINERS: None

ABSENT: Christin Long

**LOCATION/TIME OF NEXT MEETING:**

The next regular meeting will be held on March 17, 2022, at 5:30 PM in Marion at the SCPL Marion Branch, Marion, VA

**ADJOURNMENT:**

A motion was made by Tom Copenhaver, with a second by Nellie Harmon to adjourn the meeting.

The motion PASSED by the following vote:

AYES: Margaret Linford, Tom Copenhaver, Nellie Harmon, Patton Graham and Donna Rupard-Greer

NAYS: None

ABSTAINERS: None

ABSENT: Christin Long