**SMYTH COUNTY PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**Thursday, March 18, 2021**

**5:30 p.m., Saltville Wellness Center**

**Saltville, VA 24370**

**CALL TO ORDER:**

The regular meeting of the Smyth County Library Board of Trustees was held on Thursday, March 18th, 2021, at the Saltville Wellness Center. Heather Colley was the only Trustee present with Tom Copenhaver, Donna Rupard-Greer, Margaret Linford, Christin Long, and Jim Paine attended virtually. Patton Graham was absent. Director Rose Likins and staff members Helen Conley and Tracey Reed were present as well as Saltville Branch Supervisor Kris Sheets. The meeting was called to order by Margaret Linford at 5:31 pm.

**WELCOME/INTRODUCTION:**

Margaret welcomed everyone to the meeting including Roscoe Call, Saltville Board of Supervisor’s member.

**AGENDA ADDITIONS:**

There were no additions to the agenda. Donna Rupard-Greer moved to accept the agenda as given, with a second by Heather Colley.

The motion PASSED by the following vote:

AYES: Donna Rupard-Greer, Jim Paine, Margaret Linford, Heather Colley, Christin Long, and Tom Copenhaver.

NAYS: None

ABSTAINERS: None

ABSENT: Patton Graham

**PUBLIC/GUEST REMARKS:**

Roscoe Call stated he was glad to be able to be present.

**APPROVAL OF MINUTES:**

Heather Colley moved to accept the minutes as presented. Donna Rupard-Greer seconded the motion.

The motion PASSED by the following vote:

AYES: Donna Rupard-Greer, Jim Paine, Margaret Linford, Heather Colley, Christin Long, and Tom Copenhaver.

NAYS: None

ABSTAINERS: None

ABSENT: Patton Graham

**APPROVAL OF DISBURSEMENTS:**

Teresa Tuggle from Longhorn was present for any questions.

A motion was made by Tom Copenhaver with a second by Heather Colley to accept the February disbursements in the amount of $51,687.78.

The motion PASSED by the following vote:

AYES: Donna Rupard-Greer, Jim Paine, Margaret Linford, Heather Colley, Christin Long, and Tom Copenhaver.

NAYS: None

ABSTAINERS: None

ABSENT: Patton Graham

**DIRECTOR’S REPORT:**

Rose Likins presented her Director’s report. She reported on tentatively planning on reopening the library on April 19th depending on the situation with Covid closer to that date.

Rose also spoke about the library locations’ plans for Citizen Science Month in April, Summer Reading, and Outreach activities. This includes also the library offering new databases like Newsbank (already available) and Hoopla (forthcoming).

Rose also discussed the situation with the elevator repair, hiring a person for the Accounting Dept, and some unexpected donations the library received.

**SALTVILLE REPORT**

Kris Sheets gave a report on the happenings at the Saltville branch including curb service, Citizen Science Month, and Crafternoon-on-the-go. She is organizing trash pickups in conjunction with other groups. She is also working with the VA Master Naturalist to put together programs.

Kris and Kendra are working on the logistics of opening and still doing curbside and Crafternoon-on-the-go. Kris also discussed some of the issues with the building.

A discussion was had on how to move forward on possibly getting a better building for the Saltville Library.

**OLD BUSINESS:**

No other old business was discussed.

**NEW BUSINESS:**

Byron has let Rose know that the memorial plaques that accompanied the trees that needed to be removed have started sinking. He would like to move them to the Memorial Garden. The decision was made to move the plaques to the Memorial Garden.

New Business continued with a discussion about Board committees and how often that the committees needed to meet.

**TRUSTEE TRAINING:**

Rose will resend the link for the video resources. She specifically noted Library Advocacy as we are currently in budget season. Margaret asked Rosco Call what his opinion was on what the Supervisors were looking for from the library. Roscoe said it was important to keep communicating and expanding programs, etc. Rose commented that the staff will work on keeping the BOT updated on programs, etc., that they can help promote.

**CLOSED SESSION:**

Donna Rupard-Greer read the following as a motion to go into closed session:

Closed Session (If Necessary): Code of Virginia, Section 2.2-3711 to discuss **A.1: Personnel Matters**; which can be discussions, consideration, or interviews of prospective candidates for employment and contracts. (**A.7 Legal** was not being discussed.)

Tom Copenhaver seconded the motion.

The motion PASSED by the following vote:

AYES: Donna Rupard-Greer, Jim Paine, Margaret Linford, Heather Colley, Christin Long, and Tom Copenhaver.

NAYS: None

ABSTAINERS: None

ABSENT: Patton Graham

Coming out of Closed Session, Margaret Linford read the following as the certification as to what was discussed in Closed Session and Tom Copenhaver seconded:

**RESOLUTION**

**CERTIFICATION OF CLOSED SESSION**

 **WHEREAS**, the Smyth County Public Library Board of Trustees had convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

 **WHEREAS**, Section 2.2-312 of the Code of Virginia requires a certification by the Smyth County Public Library Board of Trustees that such a meeting was conducted in conformity with Virginia law;

 **NOW, THEREFORE, BE IT RESOLVED** that the Smyth County Public Library Board of Trustees hereby certifies that, to the best of each member’s knowledge, (i) only pubic business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed and considered by the Smyth County Public Library Board of Trustees.

The motion PASSED by the following vote:

AYES: Donna Rupard-Greer, Jim Paine, Margaret Linford, Heather Colley, Christin Long, and Tom Copenhaver.

NAYS: None

ABSTAINERS: None

ABSENT: Patton Graham

**LOCATION/TIME OF NEXT MEETING:**

The next regular meeting will be held on April 15th at 5:30 PM in Marion.

**ADJOURNMENT:**

A motion was made by Jim Paine, with a second by Donna Rupard-Greer to adjourn the meeting.

The motion PASSED by the following vote:

AYES: Donna Rupard-Greer, Jim Paine, Margaret Linford, Heather Colley, Christin Long, and Tom Copenhaver.

NAYS: None

ABSTAINERS: None

ABSENT: Patton Graham