**SMYTH COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**for the following meeting date:**

**Thursday, May 19, 2022, at 5:30 P.M.,**

**Smyth County Public Library, Chilhowie Branch Library**

**Chilhowie, VA 24319**

**CALL TO ORDER:**

The regular meeting of the Smyth County Library Board of Trustees was called to order on Thursday, May 19, 2022, at the Smyth County Public Library, Chilhowie Branch, Chilhowie, VA. Trustees present Margaret Linford, Nellie Harmon, Christin Long and Donna Rupard-Greer. Library Director Rose Likins and staff members Heather Carter, Tracy Reed, Helen Conley and Sheila Johnson were present. The meeting was called to order by Margaret Linford at 5:37 p.m.

**WELCOME/INTRODUCTION:**

Margaret welcomed everyone to the meeting.

**AGENDA APPROVAL:**

Agenda voted for approval. Donna Rupard-Greer moved to accept the agenda as given, with a second by Christin Long.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Christin Long, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Tom Copenhaver, Patton Graham

**PUBLIC/GUEST REMARKS:**

Heather Carter reported to the board on the programs delivered by the Chilhowie Branch Library. Remarks may be heard on recording posted on library website.

A**PPROVAL OF MINUTES:**

Nellie Harmon moved to accept the minutes as presented. Christin Long seconded the motion.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Christin Long, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Tom Copenhaver, Patton Graham

**APPROVAL OF DISBURSEMENTS:**

Sheila Johnson was present for any questions concerning disbursements. Margaret Linford, Chairperson, asked if there were any issues. Discussed disbursements as listed on report.

A motion was made by Donna Rupard-Greer with a second by Nellie Harmon to accept the March 2022, disbursements.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Christin Long, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Tom Copenhaver, Patton Graham

**FINANCIAL REPORT:**

The financial report looks in good standing. Discussion available on recording posted on library website.

**DIRECTOR’S REPORT:**

Rose Likins presented the Board of Trustees with the Director’s report. Full report available on recording posted on library website.

**OLD BUSINESS:**

1. Summer Reading Preparations: full Summer Reading Program to be held this year
2. New Website Implementation has been going well, better all-around website
3. HAL Membership: discussions continue

**NEW BUSINESS:**

1. School Readiness. Beginning community discussions and planning to deliver programs and share resources to prepare young children in our area for kindergarten.

**CLOSED SESSION:**

Margaret Linford read the following as a motion to go into closed session (followed by a roll call vote):

Closed Session Code of Virginia, Section 2.2-3711 to discuss **A.1: Personnel Matters**; for the purpose of an employee performance review.

Donna Rupard- Greer seconded the motion.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Christin Long, and Donna Rupard-Greer

NAYS: None

ABSTAINERS: None

ABSENT Tom Copenhaver, Patton Graham

Coming out of Closed Session, Margaret Linford read the following as the certification as to what was discussed in Closed Session and Nellie Harman seconded:

**RESOLUTION**

**CERTIFICATION OF CLOSED SESSION**

**WHEREAS**, the Smyth County Public Library Board of Trustees had convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS,** Section 2.2-312 of the Code of Virginia requires a certification by the Smyth County Public Library Board of Trustees that such a meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Smyth County Public Library Board of Trustees hereby certifies that, to the best of each member’s knowledge, (i) only pubic business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed and considered by the Smyth County Public Library Board of Trustees.

The motion PASSED by the following vote by role call:

AYES: Margaret Linford Christin Long, Donna Rupard-Greer, and Nellie Harmon

NAYS: None

ABSTAINERS: None

ABSENT: Patton Tom Copenhaver, Patton Graham

**LOCATION/TIME OF NEXT MEETING:**

Next meeting will be held on June 16th, 2022, at 5:30 PM in Saltville, at the Saltville Town Hall, Saltville, VA

**ADJOURNMENT:**

A motion was made by Nellie Harman, with a second by Christin Long to adjourn the meeting.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Christin Long, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Tom Copenhaver, Patton Graham