**SMYTH COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**Thursday, July 21, 2022, at 5:30 P.M.,**

**Smyth County Public Library, Marion Branch Library**

**Marion, VA 24354**

 **CALL TO ORDER:**

The regular meeting of the Smyth County Library Board of Trustees was called to order on Thursday, July 21, 2022, at the Smyth County Public Library, Marion Main Library, Marion, VA. Trustees present Margaret Linford, Nellie Harmon, Tom Copenhaver, Christin Long and Donna Rupard-Greer. Kaylan Bales in attendance; she will be the Saltville District Representative. Library Director Rose Likins and staff members Helen Conley and Sheila Johnson were present. The meeting was called to order by Margaret Linford at 5:30 p.m.

**WELCOME/INTRODUCTION:**

Margaret welcomed everyone to the meeting.

**AGENDA APPROVAL:**

Agenda voted for approval Tom Copenhaver moved to accept the agenda as given, with a second by Nellie Harman.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Tom Copenhaver, Christin Long, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham

 **ELECTION OF OFFICERS:**

Tom Copenhaver requested Acclamation of current officer: Chairperson: Margaret Linford, Vice Chairperson: Patton Graham and Secretary: Donna Rupard-Greer

**PUBLIC/GUEST REMARKS:**

Rose Likins introduced Kaylan Bales. She will be appointed July 28th, as the Saltville District Representative for the Smyth County Public Library Board of Trustees. A**PPROVAL OF MINUTES:**

Nellie Harman moved to accept the minutes of the June meeting as presented. Christin Long seconded the motion.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Tom Copenhaver, Christin Long, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham

 **APPROVAL OF DISBURSEMENTS:**

Sheila Johnson was present for any questions concerning disbursements. Margaret Linford, Chairperson, asked if there were any issues. Discussed disbursements as listed on report.

A motion was made by Tom Copenhaver with a second by to accept the June 2022, disbursements.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Tom Copenhaver, Christin Long, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham

 **FINANCIAL REPORT:**

The financial report looks in good standing. Discussion available on recording posted on library website.

**DIRECTOR’S REPORT:**

Rose Likins presented the Board of Trustees with the Director’s report. Full report available on recording posted on library

website.

**OLD BUSINESS:**

1. Report on Summer Reading. All programs have increased
2. HAL next steps: Membership continues to move forward.

 **NEW BUSINESS:**

1. New Meeting Room Policy. New policy presented and discussed.

A motion was made by Tom Copenhaver with a second by to accept the Meeting Room policy.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Tom Copenhaver, Christin Long, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham

B: Board Self-Evaluation completed and given to Rose Likins.

**LOCATION/TIME OF NEXT MEETING:**

Next meeting will be held on September 15th, 2022, at 5:30 PM in Chilhowie, at the Old High School Building.

**ADJOURNMENT:**

A motion was made by Nellie Harman, with a second by Christin Long to adjourn the meeting.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Tom Copenhaver, Christin Long, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham