**SMYTH COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**Thursday, September 15, 2022, at 5:30 P.M.,**

**Smyth County Public Library, Chilhowie Branch Library**

**Chilhowie, VA 24354**

**CALL TO ORDER:**

The regular meeting of the Smyth County Library Board of Trustees was called to order on Thursday, September 15, 2022, at the Smyth County Public Library, Chilhowie Branch, Chilhowie, VA. Trustees present Margaret Linford, Nellie Harmon, Christin Long, Kaylan Bales and Donna Rupard-Greer. Library Director Rose Likins and staff members Tracy Reed and Sheila Johnson were present. The meeting was called to order by Margaret Linford at 5:37 p.m.

**WELCOME/INTRODUCTION:**

Margaret welcomed everyone. Kaylan Bales was introduced and welcomed as the Saltville Board Representative

**AGENDA APPROVAL:**

Nellie Harman moved to accept the agenda as given, with a second by Donna Rupard-Greer.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Christin Long, Kaylan Bales, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham, Tom Copenhaver

**PUBLIC/GUEST REMARKS:**

No public or guest remarks. A**PPROVAL OF MINUTES:**

Nellie Harman moved to accept the minutes of the July meeting as presented. Kaylan Bales seconded the motion.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Christin Long, Kaylan Bales, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham, Tom Copenhaver

**APPROVAL OF DISBURSEMENTS:**

Sheila Johnson was present for any questions concerning disbursements. Margaret Linford, Chairperson, asked if there were any issues. Discussed disbursements as listed on report.

A motion was made by Donna Rupard-Greer with a second by Nellie Harman to accept the June 2022 disbursements.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Christin Long, Kaylan Bales and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham, Tom Copenhaver

**FINANCIAL REPORT:**

The financial report looks in good standing. Discussion available on recording posted on library website.

**DIRECTOR’S REPORT:**

Rose Likins presented the Board of Trustees with the Director’s report. Full report available on recording posted on library

website.

**OLD BUSINESS:**

1. Reviewed Budget updates.
2. HAL update: all documents have been sent out for Paul Morris, SCPL Attorney for approval. Tech side is starting.
3. Grant Updates: ARPA and ARC.

**NEW BUSINESS:**

1. The ARC Grant will require an 80/20 or 50/50 match. Rose requested for an approval to move forward with a possible increase for funds needed. A motion was made by Kaylan Bales, with a second by Nellie Harman to provide $2500 from the library’s budgeted funds as part of a total $20,000 matching fund for the ARC grant.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Christin Long, Kaylan Bales and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham, Tom Copenhaver

B: New State Legislation on Electronic Meetings. Members are to review the information

**LOCATION/TIME OF NEXT MEETING:**

Next meeting will be held on October 20, 2022, at 5:30 PM in Saltville, at the Saltville Branch.

**ADJOURNMENT:**

A motion was made by Nellie Harman, with a second by Christin Long to adjourn the meeting.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Christin Long, Kaylan Bales and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham, Tom Copenhaver