**SMYTH COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**Thursday, October 20, 2022, at 5:30 P.M.,**

**Smyth County Public Library, Saltville Branch Library**

**Saltville, VA 24370**

**CALL TO ORDER:**

The regular meeting of the Smyth County Library Board of Trustees was called to order on Thursday, September 15, 2022, at the Smyth County Public Library, Saltville Branch, Saltville, VA. Trustees present Margaret Linford, Nellie Harmon, Kaylan Bales and Donna Rupard-Greer. Library Director Rose Likins and staff members Helen Conley, Kris Sheets, Tracy Reed and Sheila Johnson were present. The meeting was called to order by Margaret Linford at 5:34 p.m.

**WELCOME/INTRODUCTION:**

Margaret welcomed everyone.

**AGENDA APPROVAL:**

Nellie Harman moved to accept the agenda as given, with a second by Kaylan Bales.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Kaylan Bales, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham, Tom Copenhaver, Christin Long

**PUBLIC/GUEST REMARKS:**

No public or guest remarks. Kris Sheets presented the Board with a report on the Saltville Branch.

A**PPROVAL OF MINUTES:**

Nellie Harman moved to accept the minutes of the September meeting as presented. Kaylan Bales seconded the motion.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Kaylan Bales, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham, Tom Copenhaver, Christin Long

**APPROVAL OF DISBURSEMENTS:**

Sheila Johnson was present for any questions concerning disbursements. Margaret Linford, Chairperson, asked if there were any issues. Discussed disbursements as listed on report.

A motion was made by Donna Rupard-Greer with a second by Nellie Harman to accept the September 2022 disbursements.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Kaylan Bales and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham, Tom Copenhaver, Christin Long

**FINANCIAL REPORT:**

The financial report looks in good standing. Discussion available on recording posted on library website.

**DIRECTOR’S REPORT:**

Rose Likins presented the Board of Trustees with the Director’s report. Full report available on recording posted on library

website.

**OLD BUSINESS:**

1. New State Legislation on Electronic Meetings Policy was introduced and discussed. The Board will vote on amending the SCPL Board of Trustees bylaws to incorporate the recommended changes at the November 2022 Meeting.
2. Update on Progress on Planning for Excellence Standards. We have now met all Governance Standards and made progress on others.

**NEW BUSINESS:**

1. A new SCPL Exhibits and Display Policy was reviewed by the Board of Trustees. A motion was made by Donna Rupard-Greer to accept the policy with a second by Kaylan Bales.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Kaylan Bales, and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham, Tom Copenhaver, Christin Long

B: Adult Programming Ideas were discussed. Request to send ideas and suggestions.

**LOCATION/TIME OF NEXT MEETING:**

Next meeting will be held on November 17, 2022, at 5:30 PM in Marion, at the Marion Main Library.

**ADJOURNMENT:**

A motion was made by Nellie Harman, with a second by Kaylan Bales to adjourn the meeting.

The motion PASSED by the following vote:

AYES: Margaret Linford, Nellie Harmon, Kaylan Bales and Donna Rupard-Greer

NAYS: None ABSTAINERS: None

ABSENT: Patton Graham, Tom Copenhaver, Christin Long